

**CITY OF COFFEE CITY**  
**EMERGENCY COUNCIL MEETING MINUTES**  
**7019 Pleasant Ridge Rd.**  
**Coffee City, Texas 75763**

**March 26, 2020**

The City Council of Coffee City, Emergency Council Meeting was held on March 26, 2020, convened in at Coffee City Community Center, 7019 Pleasant Ridge Road, Coffee City, Texas.

The following City Officials were present:

GeoJan Wright, Mayor (Present)	Douglas Davis, City Secretary (Present)
Phil Rutledge, Mayor Pro-Tern (Present)	Shellena Bivens, Municipal Court Judge (Absent)
Don Weaver, Alderman (Absent)	Chris Moore, Fire Chief (Present)
Riley Standifer, Alderman (Present)	James Kirkham, Police Chief (Absent)
Marquis Castleberry, Alderman (Present)	
Edward McDaniel (Present)	

**1. Call to Order.**

*Mayor Wright called the meeting to order at 4:00 pm*

**2. Roll Call and announce if quorum is present.**

*The roll was called by the City Secretary. A quorum was present.*

**3. Emergency Management Briefing.**

*Mayor Wright opened the meeting stating the reason. The Mayor stated that on March 13, 2020 Governor Abbott issued a proclamation certifying that the COVID-19 poses an imminent threat of disaster in the state. On March 19, 2020 the County Judge of Henderson County Issued a proclamation declaring a local disaster due to public health emergency. On March 19, 2020 the Mayor of Coffee City issued a Mayoral Proclamation declaring a local disaster due to public health emergency. March 24, 2020, the Henderson County Commissioners Court approved an extension of the initial emergency declaration for a period of 14 days. Unless acted upon to extend, amend or terminate would end on April 2, 2020. As required by law, due to the expiration of the initial Mayoral proclamation of disaster, the emergency meeting was called to extend the initial disaster proclamation for an additional 14 days.*

*She then asked our Emergency Management coordinator Chief Moore to speak about the state of emergency. He stated that there were no cases currently reported in Henderson County, but surrounding counties were being affected.*

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4. **Consider and Act Upon approving the extension of the Declaration of Local State of Disaster due to the Public Health Emergency for a period of 14 days. Unless acted up to extend or amend, this Declaration will expire on April 2<sup>th</sup>, 2020.**

*Councilman McDaniel made a motion to approve the extension of the declaration. Mayor Pro Tem Rutledge seconded the motion. A vote was taken, and was unanimous. Each councilmember came forward to sign the declaration.*

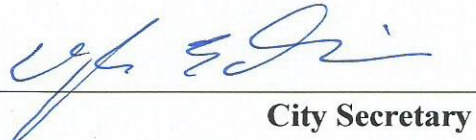
5. **Adjournment.**

*Mayor Pro Tem Rutledge made a motion to adjourn. Councilman Standifer seconded the motion. A vote was taken and was unanimous. Meeting adjourned at 4:30 pm.*

Attestation:

These minutes were approved on:

  
Mayor

  
City Secretary





7019 Pleasant Ridge Road Coffee City, TX 75763 – Phone (903) 876-3414 Fax (903) 876-2433

## CITY OF COFFEE CITY, TEXAS

**The City of Coffee City called an emergency meeting on 26<sup>th</sup> day of March, 2020, to extend the Mayoral Declaration of Local State of Disaster Due to Public Health Emergency. The City Council of Coffee City, Texas approved an extended declaration of local disaster due to public health emergency, for a period of 14 days. Under the new declaration the City of Coffee City's emergency state would end on April 2<sup>nd</sup>, 2020, unless the City Council of Coffee City, Texas take action to extend it further.**

**The city's and county's extended emergency declaration specifically incorporated Governor Gregg Abbott's executive order that was issued on March 19, 2020. If not modified, amended or extended, the governor's executive orders are set to expire on April 3, 2020 and include the following:**

- **Order No. 1:** In accordance with the Guidelines from the President and the CDC, every person in Texas shall avoid social gatherings in groups of more than 10 people.
- **Order No. 2:** In accordance with the Guidelines from the President and the CDC, people shall avoid eating or drinking at bars, restaurants, and food courts, or visiting gyms or massage parlors; provided, however, that the use of drive-thru, pickup, or delivery options is allowed and highly encouraged throughout the limited duration of this executive order.
- **Order No. 3:** In accordance with the Guidelines from the President and the CDC, people shall not visit nursing homes or retirement or long-term care facilities unless to provide critical assistance.
- **Order No. 4:** In accordance with the Guidelines from the President and the CDC, schools shall temporarily close.

The governor's extended declaration took effect immediately and violations of the local declaration or the governor's declaration and orders are punishable by a fine up to \$1000.00 and 180 days in jail for each violation. The county and the city has declined to issue any additional local orders.

If the public has any questions about the application of the city emergency declaration, the county emergency declaration and/or the governor's executive order, they may contact the Henderson County, County Attorney, Clint Davis, via email at [cdavis@henderson-county.com](mailto:cdavis@henderson-county.com) or the City of Coffee City, City Attorney, Ron Stutes, via email at [rstutes@wilsonlawfirm.com](mailto:rstutes@wilsonlawfirm.com)



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## CITY OF COFFEE CITY, TEXAS

### MAYORAL DECLARATION OF LOCAL STATE OF DISASTER DUE TO PUBLIC HEALTH EMERGENCY

**WHEREAS**, beginning in December 2019, a novel coronavirus, now designated SARS-CoV2 which causes the disease COVID-19, has been declared a global pandemic by the World Health Organization; and

**WHEREAS**, the symptoms of COVID-19 can range from mild to severe illness and cause further complications including death; and

**WHEREAS**, COVID-19 virus mainly spreads between people who are in close contact with one another through respiratory droplets produced when an infected person coughs or sneezes; and

**WHEREAS**, on March 13, 2020, the Governor of the State of Texas issued a proclamation certifying that COVID-19 poses an imminent threat of disaster in the state and declaring a state of disaster for all counties in Texas; and

**WHEREAS**, on March 19, 2020, the County Judge of Henderson County, Texas issued a proclamation declaring a local disaster due to public health emergency; and

**WHEREAS**, the Small Business Administration (SBA) has designated COVID-19 as a qualifying event for the provision of Economic Injury Disaster Loans for businesses and private non-profits in affected communities; and

**WHEREAS**, the City of Coffee City, Texas, is taking extraordinary measures to prevent the spread of this potentially devastating disease in our community; and

**WHEREAS**, said state of disaster requires that certain emergency protective measures be taken pursuant to the Texas Disaster Act of 1975 relating to Emergency Management and Public Health, pursuant to Chapter 418 of the Texas Government Code.

**NOW THEREFORE, BE IT PROCLAIMED BY THE MAYOR OF THE CITY OF COFFEE CITY, TEXAS:**

**SECTION 1.** That a local state of disaster for public health emergency is hereby declared for the City of Coffee City, Texas, pursuant to Section 418.108(a) of the Texas Government Code.





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**SECTION 2.** That pursuant to Section 418.108(b) of the Texas Government Code the state of disaster for public health emergency shall continue for a period of not more than fourteen (14) days from the date of this declaration, unless continued or renewed by the City Council of the City of Coffee City, Texas.

**SECTION 3.** That pursuant to Section 418.108(c) of the Texas Government Code this declaration of a local state of disaster for public health emergency shall be given prompt and general publicity and shall be filed promptly with the City Secretary and County Clerk, pursuant to Section 418.018 of the Government Code.

**SECTION 4.** That pursuant to Section 418.108(d) of the Texas Government Code, this declaration of a local state of disaster activates the City of Coffee City, Texas, emergency management plan, and authorizes the furnishing of aid and assistance under the declaration.

**SECTION 5.** That this declaration shall take effect immediately from and after its issuance.

**DECLARED this 26 th day of March, 2020.**

City of Coffee City, Texas

GeoJan Wright, Mayor Coffee City, Texas

Phil Rutledge, Mayor Pro-Tem

Edward McDaniel, Alderman Place 1

Marquis Castleberry, Alderman Place 2

Don Weaver, Alderman Place 3

Riley Sandifer, Alderman Place 4