

**CITY OF COFFEE CITY**  
**MINUTES OF CITY COUNCIL MEETING**  
**May 13, 2019**

**Call to Order.**

The City Council of Coffee City, Texas, convened in regular session on May 13, 2019 at City Hall - Court Room, 7019 Pleasant Ridge Road, Coffee City, Texas. The following City Officials were present:

GeoJan Wright, Mayor	Douglas Davis, City Secretary
Phil Rutledge, Mayor Pro-Tem - Absent	Shellena Bivens, Municipal Court Judge
Don Weaver, Alderman	Chris Moore, Fire Chief - Absent
Riley Standifer, Alderman	Frank Serrato, Police Chief
Terry Cooper, Alderman	
Pam Drost, Alderman	

Quorum

- 1) Call to Order.
- 2) Roll Call and announce if quorum is present.  
*A quorum was present. Councilman Phil Rutledge was absent. The Mayor announced that on May 1<sup>st</sup> she accepted the resignation of Lorena Gonzales. She stated that the position would be posted in the Frankston News, with an amendment that it would not be a position for a court clerk, but it would be a position for a receptionist for the city and will remain part time. The hours will be from 9:30 to 2:30 five days a week. It will be a replacement, there will be no additional hours incurred, and no additional income. Councilperson Drost stated that to open up a position, or change a current position, their needs to be council approval. The Mayor stated that the position will be presented on the agenda for the June council meeting.*
- 3) Consider and Act upon Consent Items #4, #5, #6, and #7.  
*Councilperson Drost stated that the amount of the expenses for office supplies was kind of high. The Mayor stated that she would assume the increase was due to the cost of supplies incurred for the strategic planning meeting. Councilman Weaver made a motion to accept the consent items. Councilman Standifer seconded the motion. A vote was taken, and was unanimous.*
- 4) Approve the Minutes from the City Council Meeting on April 15, 2019, as written.
- 5) Approve the City Check Register for the month of April 2019.
- 6) Approve the EDC Check Register for the month of April 2019.
- 7) Approve the EDC H.O.T. Account Check Register for April 2019.
- 8) Open Forum:  
*The Mayor recognized Gene with Republic Services to speak. He presented the city with a donation of five hundred dollars for the upcoming Belts & Hoses fishing tournament.*  
  
*Mr. Adam Gonzales spoke during open forum. Mr. Gonzales stated that he would like to thank Mr. Jim Beggerly for inviting him to join the EDC. He stated that he would not join the EDC at this time due to the its financial state. Mr. Gonzales stated that he would suggest that the city hire an external audit of the EDC at a*

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*cost of about \$ 4,000.00 to exonerate the EDC from conflicts of interest, nepotism, graft, specifically targeting the general ledger account, and all expenses, deposits and disbursements. Specifically targeting the past three Mayfest events. He went on to state that the current EDC secretary and webmaster were current city employees who may be conducting EDC business during City time. He stated that the EDC webmaster continues to have inaccurate information about the EDC. He stated that a large number of EDC agendas and minutes were not on the website, and were not certified. The Mayor asked Mr. Gonzales to state his residency. Mr. Gonzales stated Texas. The Mayor stated "Briarwood Bay". Mr. Gonzales stated "Yes Mam. So what's the point". The Mayor stated "I'm just clarifying". Mr. Gonzales stated that he shopped at Fat Dogs, Family Dollar, the gas station, the Dollar General, and "I pay city taxes". Mayor Wright asked Councilperson Drost if the EDC was part of the Coffee City audit. Councilperson Drost stated that the EDC was a part of the city audit, but the EDC's portion of the audit was not an in depth audit like the city does. She went on to state that she believed that one of the EDC members looked in to an audit for the EDC.*

- 9) Consider and Act upon the adoption of the final draft of the Employee Code of Conduct Resolution governing Coffee City employees.

*The Mayor stated that due to the draft not having been put into the packet early enough for the council to have time to review it, it would be held over for the June council meeting.*

- 10) EDC:

- a) Consider and Act upon approving the sale of the Lake Palestine Business Center.

*Jim Beggerly stated that at the last EDC meeting in April, a discussion came up and that it was not crystal clear that the EDC had the approval of the city council to sell the business center. Councilperson Drost stated that when she was the mayor, and attended the EDC meetings, she could not give approval for things discussed during the EDC meeting because the EDC is its own entity. Mr. Beggerly stated that he understood that the position of the Mayor in such a meeting is strictly an oversight, and coordination. Councilman Weaver made a motion to approve the sale of the Lake Palestine Business center. Councilperson Drost asked what the purpose of selling the center was, and what was the EDC looking to do with the money. Councilman Weaver stated that the purpose of the sale was to move the EDC forward, because the EDC had become stagnant. He stated that the EDC wanted to sell the building so that it could invest in other real estate. He stated that 100% of the businesses that have come to Coffee City, had gone away because of the cost of the real estate. Councilman Weaver stated that the goal of the EDC, when the Lake Palestine Center was purchased, was to target specific industries to bring into the city through the purchase of the Lake Palestine Center. He stated that the EDC did not go forth with the targeting of businesses, they just let anyone rent the center. Councilperson Drost asked what her reassurance was that the same thing would not happen to another building. Councilperson Drost asked Mr. Beggerly if the EDC board had discussed how they were going to proceed with buying a new building. Mr. Beggerly stated that they had not, however they have agreed that the objective has been met here in purchasing this building. He went on to say that they had purchased the building, they had rehabilitated the building, we they have brought in 2 businesses that continue to operate in the city that have brought other customers into the city. Councilperson Drost stated that she agreed that the purchase of the building was a good venture and that it had done well except for not producing tax generating businesses. She went on to state that she was all for selling the building as long as they know how the money was going to be used. Mr. Beggerly stated that the EDC has decided that the objectives have been met, and that the EDC shouldn't be a continuing landlord of a business. The Mayor stated that the goal has been discussed that any consideration given to any new businesses would be sales tax producing. Mr.*

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*Beggerly stated "sales tax producing and/or job producing. Councilman Standifer seconded the motion. A vote was taken, and was unanimous. Councilperson Drost stated that she agreed to the vote with the caveat that the money was used appropriately, audited, and that the council approve the spending of the money.*

- b) Consider and Act to approve Ray Ver Hey to act as the Real Estate Agent for the sale of the Lake Palestine Business Center. With a caveat that a representation contract identifying commission structure. *(The Commercial Real Estate Licensing Agreement is enclosed in the packet.)*

*Councilperson Drost made a motion to accept Ray Ver Hey to act as the real estate agent. Councilman Weaver seconded the motion. A vote was taken, and was unanimous.*

- c) Consider and Act upon the approval for the EDC to construct new two lights for the Community Center parking area.

*Councilman Standifer made a motion to accept. Councilperson Drost asked who would be constructing the lights, and if there was a cost estimate. Mr. Beggerly stated that the construction was approximately \$ 1600.00. The Mayor asked Mr. Beggerly if the things that are being discussed had been brought before the EDC board. Mr. Beggerly stated that a couple of the items had been discussed, but the two new lights had not. Councilman Weaver stated that he thought that the approval for the lights needed to go before the EDC. He continued that he would like to approve the expenditure on the contingency that it was brought before the EDC board. A statement was made from the audience that you could not pre approve these items before the EDC approved them. Councilman Weaver mad a motion that the city council table items c and d until the EDC board met again and approved them. Councilperson Drost seconded the motion. A vote was taken, and was approved with a vote of 3 to 1 – Councilman Standifer voted against tabling the issue.*

- d) Consider and Act upon the approval for the City of Coffee City to add and pay for the monthly billing of the two new lights for the Community Center parking area.

- e) Consider and Act upon adopting a resolution for eliminating dual appointments to the EDC committee from the City Council.

*The Mayor stated that the wording in the item should have been limiting and not eliminating dual appointments to the EDC and City Council. The Mayor asked the council if there were any objections to the terminology change. Councilperson Drost stated that she would like to see a resolution in writing before adopting a resolution. Councilperson Drost made a motion to consider and act upon proposing a resolution for the limiting dual appointments to the EDC and City Council. Councilman Cooper seconded the motion. A vote was taken, and was unanimous.*

- 11) Consider and Act upon the cancellation of the bank debit card in the name of Pam Drost and reissuing the card.

*Councilman Weaver made a motion to cancel the bank debit card in the name of Pam Drost, and reissuing the card in the name of Mayor GeoJan Wright. Councilman Cooper seconded the motion. A vote was taken, and was unanimous.*

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12) Mayor's Report:

- a) Congratulations on a successful Strategic Planning Meeting. Thank everyone for their attendance and insights.
- b) Reminder of the Budget Workshop Meeting Tuesday, May 14, 2019 @ 2:00 p.m.
- c) Reminder of Mayfest, May 18, 2019

13) EDC Report.

14) Municipal Court Report:

The Coffee City Municipal Court, for the month of April 2019, reported:

New Citations	289	New Juvenile Cases	3
Cases Dismissed after Drivers Safety	65	Cases satisfied with jail credit	20
Cases Dismissed after Deferred Adjudication	24	Cases Dismissed due to Indigency	2
Cases Dismissed after proof of Insurance	9		
Total fines collected	\$57,475	GHS Collections	\$28,266
Quarter Tax paid to state	\$45,706	Transferred to General Fund	\$69,519

15) Police Report:

**COFFEE CITY POLICE DEPARTMENT MONTHLY REPORT**  
**APRIL 2019**

In the month of APRIL, 2019 the Coffee City Police Department had   50   calls for service and /or officer-initiated activities.

<b>Accident: 7</b>	<b>Nuisance ordinance violation:</b>	<b>Warrant Service:</b>
<b>Agency Assist: 8</b>	<b>Possession of Controlled Sub:</b>	<b>Lost Child:</b>
<b>Assault:</b>	<b>Possession of Marijuana:</b>	<b>Shots Fired: 1</b>
<b>Alarm: 3</b>	<b>Public Intoxication:</b>	<b>Reckless Driver: 2</b>
<b>Burglary of habitation:</b>	<b>Road hazard: 1</b>	<b>Evading:</b>
<b>Civil Matter: 3</b>	<b>Suspicious Person: 3</b>	<b>Stolen Vehicle:</b>
<b>Criminal Mischief:</b>	<b>Suspicious Vehicle: 4</b>	<b>Welfare Check:</b>
<b>Criminal Trespass: 1</b>	<b>Suspicious Activity: 2</b>	<b>Animal:</b>

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Disturbance: 1	Terroristic Threat:	Funeral Escort:
Information: 2	Theft: 1	Death/Homicide: 1
Loose livestock: 2	Unlawful carrying of weapon:	
Motorist Assist: 1	Vehicle Impound: 3	
Fake ID:	Follow up: 1	
Fire:		
Felony Arrest: 1	Code Enforcement: 8	
Misdemeanor Arrest: 2	Code clean up: 3	
Reports: 4	Code in Progress: 3	

The Coffee City Police Department currently has   3   Full time officers,   7   Reserve Police Officers.

Frank Serrato Full Time		
Cody Welch: Full time	Sgt. Joshua Jones: 20	
Sgt. James Kirkham: Full Time	Michael Green: 15	
	Lt. Wayne Frazier: 20	
Arthur Luevanos: 20	Edgar Clayton: 8	
Matthew Roberts: 18	Eric Johnson: 20	

APRIL 2019: The Coffee City Police Department had a total of        contacts and of those were        citations and issued   134   warnings.

<b><u>CITATIONS:</u></b>		
Failed to Signal Turn: 4	Public Intoxication:	Speeding 1-5mph:
Defective equipment: 3	No License Plate light:	Speeding 6-10mph: 31
No driver's license: 10	Expired Driver License: 1	Speeding 11-15mph: 78

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Expired MVR: 11	Open container:	Speeding 16-20mph: 34
Driving While License Invalid: 7	No seat belt:	Speeding 21-over: 33
Window tint: 8	Failed to Dim Headlights: 1	Failed to Display Driver License: 1
No insurance: 13	Unrestraint Child: 2	Driver License Restrictions: 1
Fail to change address on Driver License: 4	Failed to YIELD to Emergency Vehicle: 18	Allowing Unlicensed Driver to Drive: 1
Disregard Stop Sign: 5	No Seat Belt: 2	Failed to Signal Lane Change: 1
Driving down turn lane:	Fictitious Plates:	Obscured License Plate:
No Front License Plate: 4	Littering:	Failed to Stop at Designated Point:
Drug paraphernalia:	Failure to Display Reg. 1	

16) Fire Report:

MONTHLY DEPARTMENTAL REPORT TO THE CITY OF COFFEE CITY COUNCIL

8 May 2019

DEPARTMENT: Coffee City Volunteer Fire Department FOR THE PERIOD ENDING:  
 30 April 2019

SUBMITTED BY: Fire Chief Chris L. Moore

In the month of April we had 24 calls for service. Call volume is average

1 Building Fires	1 High Water Rescue
2 Grass	2 MVA's
11 Medical Calls	0 False Alarm (Control Burn)
5 Tree Obstruction	0 Public Service (Unlock car)
2 Boat Calls	0 Burn Ban Warnings

We currently have 17 Senior Fire Fighters and 1 Explorer

Upcoming Events

May 11th Aero Estates May 18th Mayfest June 21 – 26 SFFMA

June 1st Moore Station Car Show July 4th ?

July July 20 – 26 Texas A&M Fire School September 11th 911 Ceremony

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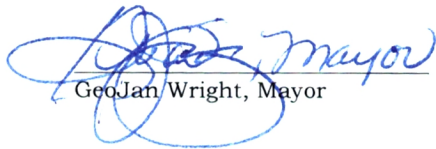
October 13th HCFA Fire School October 6th Eastman Fire School October Square Fair TBD  
October National Night Out TBD  
November 9th Veterans Appreciation Pancake Breakfast December 8th Holiday Meal

If you have any questions or problems please contact me.

CHRIS L. MOORE  
Fire Chief  
Cell: 903-539-7925  
thefirechief@outlook.com

17) Adjournment.

**ATTEST:**

  
GeoJan Wright, Mayor

  
Douglas Davis, City Secretary