



7019 Pleasant Ridge Road \* Coffee City, TX 75763 \* Phone: (903) 876-3414 \* Fax: (903) 873-2433

**CITY OF COFFEE CITY**  
**MEETING MINUTES**  
**NOVEMBER 08, 2021**  
**7019 Pleasant Ridge Rd.**  
**Coffee City, Texas 75763**

NOTICE IS HEREBY GIVEN OF A MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **MONDAY, NOVEMBER 08, 2021, AT 5:30 P.M., AT THE COFFEE CITY, CITY HALL 7019 PLEASANT RIDGE ROAD, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

**Council Members**

Frank Serrato – Mayor

Riley Standifer – Mayor Pro-Tem

Chuck Jones – Place 1

Marquis Castleberry – Place 2

Kevin Swanson – Place 3

Ray Ver Hey – Place 5

1. **Call Meeting to Order:** / Mayor Pro-Tem Riley Standifer called the meeting to order at 5:30 PM.
2. **Roll call and announce if quorum is present:** / Roll call was taken by the City Secretary; Mayor Serrato notified Mayor Pro Tem Standifer by email that he would not be present as well as Councilman Jones notified the Mayor by email that he would not be present, all other members were present.
3. **Opening remarks:** / Mayor Pro-Tem Standifer announced that the Mayor would be absent and that he would be leading the Council Meeting.
4. **Consider and Act upon: 5,6.** / Councilman Swanson made the motion to except items 5, & 6, seconded by Councilmen Castleberry the motion carried and passed.
5. **Approve meeting minutes from the October Council Meeting:**
6. **Approve City Financials:**
7. **Review Police Dept. Salary Budget:** / Mayor Pro-Tem Standifer stated and he had no idea what this item was about that there was nothing in the packet explaining the discussion. Mayor Pro Tem asked Police Chief Portillo if there was any explanation that he could give on this item? Chief Portillo, stated that it had to do with the way the budget was structured on



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how the police dept. spent their funding allocations. For example, that any officer that was hired had to be paid a certain amount of money, according to the budgeted item line. Chief Portillo stated that he had mentioned this to the Mayor for the fact that it had his hands tied on how he could pay his officers on the experience they had upon hiring. Chief Portillo gave an example about the Cody situation that the department couldn't give him more money because the money was going towards another officer. Chief Portillo gave another example on how the budget was for certain line items and how these line items couldn't be used for certain items as in the repairs to the vehicles that he was just about at his budget limit on repairs, but in the education line item there was a certain amount that would not be used, so that was why he was asking about being able to use other areas of the budget without having to be asked. Chief Portillo stated that the Mayor was wanting the discussion on this so that he the chief could spend his budget as he seen needed. Councilman Castleberry asked was he asking for the Council to raising the budget or re-aligning the budget? Chief Portillo stated just re-aligning the budget so that he has control on where the money is needed to be spent from what line item instead of just using the funds on that certain item. Councilman Ver Hey stated that basically what he was asking is that the Council just give him one lump sum and he the Police Chief distribute the money to the areas needed instead from the line items? Chief Portillo stated yes. Pam Drost spoke to say if that once you have a budget approved then if you're going to make changes you would have to amend your budget. Ms. Drost gave an example on if the Council gave the Police Chief 1,000.00 in his budget for his salaries, then the Police chief could spend the money on salaries how he needed to instead of re-doing the budget. She also stated that if there were items being spent and used from other categories then the budget would have to be amended, that you couldn't take repairs items from the education line item without the budget being amended, for example. Councilman Ver Hey stated that in his opinion it made sense, for the fact the Police Chief knew where he needed the most money in areas that didn't. Ms. Drost stated that is where the budget could be amended to say instead of the line items being spent to these certain areas, amended the budget so that it stated that the money allocated to the Police Dept. could be spent in areas needed. Mayor Pro Tem Standifer stated that he would like to have a list of what the Police Chief needed the money for in the areas that where needed. Fire Chief Moore spoke to give an example from prior years from working with both prior Mayor's Ms. Drost and Ms. Hunter, about his budget areas. Fire Chief Moore stated that when things where needed for the Fire Dept. that he would present a written proposal on the money needed, and where the money could be taken from. Mayor Pro Tem Standifer suggested that the Council table this agenda item so that the Police Chief could give them a list on what areas that he was needing the most money in. Councilman Swanson agreed to table but also spoke to say, that he would like to see the Police Chief be able to move money around that needed to be moved to accommodate the area most needed in the Police Dept. Ms. Drost spoke to say that according to the auditor that the city has now and has had, you can't just take from one item and give to another item without amending the budget. The budget has to state where the money goes to what area. Councilman Swanson made a motion to table this agenda item, with a second from Councilman Ver Hey, motion carried and passed.

- 8. Consider and Act Upon: Review; Consider and Act Upon: Housing Regulation Ordinance.** / Mayor Pro Tem the Council if they had a chance to read the ordinance that was proposed? The Councilmen stated yes. Councilman Swanson stated that found it sketchy in areas. Mayor Pro Tem asked the City Secretary who wrote the ordinance? City Secretary



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Nanette Moss stated that the Mayor had asked her to find an ordinance from other areas that the city could use to write an ordinance for our city, she stated that she found two like the Mayor was asking for and he reviewed both ordinances and he like the one that was re-typed for the City of Coffee City. Mayor Pro Tem asked if the Cities Attorney had looked at the ordinance and Ms. Moss stated no not that she was aware of. Mayor Pro Tem stated that he was a little afraid of the ordinance, he wanted it but, that without enforcement who was going to enforce the ordinance? Ms. Moss stated that would have to go to the police dept. to enforce the ordinance. Councilman Ver Hey stated that his thoughts on the whole thing that when read through it, that you already have two things in place, you have a home owners association as well as you have deed restrictions, that stated what can and cannot be done in that area subdivision. Councilman Ver Hey stated that didn't like that it stated Coffee City period, for the fact that if someone owned property on a County Road in the City Limits you were restricting that land owner to be able to place a mobile home on his property out in the country. Councilman Ver Hey suggested that if this was something the city wanted to put in place that there needed to be subdivision(s) listed in that ordinance. Councilman Ver Hey stated that he didn't feel it was 100% necessary to do that. Mayor Pro Tem stated that Highsaw was going downhill, for the fact there were no by-laws or deed restrictions that he knew of. There was discussion on how the grandfathered areas and new areas would have to be considered. Ms. Hunter spoke to say that in reference to Highsaw that the gentleman that developed that subdivision when he was alive that he had covenants & restrictions on what could and couldn't be brought in or built, but since his death nothing has ever been upheld since, and nothing had been renewed as far as these restrictions go after 10 yrs. She explained that there was nothing in place to enforce as far as that subdivision and it would be left up to the City to put something in place for restrictions on homes. Councilman Ver Hey stated that once deed restrictions were made and filed with the County, they never went away, he asked Ms. Hunter if anyone had ever pulled their deed restrictions to see what was stated for that area? Councilman Ver Hey explained what deed restrictions were and that one should be done for each piece of land or subdivision property. Discussion on the Highsaw subdivision continued. Councilman Ver Hey stated that he felt that this ordinance was too broad and needed some revision on some areas. Mr. Tom McBride asked if this ordinance was to go beyond the ordinances the city already has in place? Mayor Pro Tem stated that there were no ordinances in place for Highsaw. Ms. Drost stated that the city already had an ordinance in place about unhabitable residences, trash in yards and even if your grass is too high. More discussion was being made. Councilman Ver Hey stated that he would like to see the ordinance re-written. Ms. Drost stated that if that is what the Council wanted then the Council needed to give whoever was writing the ordinance some direction on how they wanted the ordinance stated. Councilman Castleberry stated that he wanted to consider and act upon developing an ordinance. Councilman Castleberry made a motion to consider and act upon developing a housing ordinance, Councilman Swanson seconded the motion, motion carried and passed. – The Original agenda item failed with votes, with a new consider and act upon given. There was continued discussion on this item.

- 9. Review; Consider and Act Upon: Giving Police Chief Portillo, permission to seek information on a City Impound Lot.** / Councilman Castleberry asked the Police Chief if this is something that had already been discussed with him and Police Chief Portillo stated yes, but it was never voted on. Councilman Swanson made a motion to allow the Police Chief to find an impound lot, to bring a proposal to the Council. Councilman Ver



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Hey, asked was he looking for another lot or was he talking about the one out back of the City Hall building? Chief Portillo state the lot behind the City Hall. Councilman Ver Hey asked what was that being used for now? Fire Chief Moore stated that was the over flow for the Community Center Parking that there was not enough parking in that area now. Also, there was discussion with the Mayor on how the material base would be moved to a corner area. Fire Chief Moore stated that there are times that they have it rented for expectancy of 200 people and that area is not large enough to hold that kind of parking so the back lot is used for the overflow of parking needed. The Community Center was Fire Rated for 133 Tables and 200 Lecture Style before becoming a fire code hazard. Mrs. Castleberry asked about the back area behind the CC if that could be used, Fire Chief Moore stated no that was where the aerobic system was for the CC. Chief Portillo asked could we get back on topic, Fire Chief Moore stated we are on topic, she asked about the back parking area, Chief Portillo stated that everyone was getting off topic and that was why the Council meeting always lasted longer than they should. Ms. Castleberry stated that they are trying to get the impound lot they were just trying to figure out how much space there was. Police Chief Portillo stated that the motion was made to give him permission to seek information for an impound lot and everyone got off topic, Chief Portillo asked can he have to motion to do it? Whether its in the back or across the street, or go eminent domain on something else, let me do what I need to do. Councilman Swanson made the motion once again on giving the Police Chief permission on finding information on an impound lot wherever it maybe as longs as it was in the City Limits, bring back before the Council for consideration and approval. Councilman Ver Hey seconded the motion. Motion Passed

**10. Consider and Act Upon: Otter AI transcribe program for the City Secretary** (*City Secretary, Nanette Moss to explain the program and cost*). / Ms. Moss stated that this program had been brought to her attention by Ms. GeoJan, this program the EDC is using, as this program records and transcribes the meeting minutes. Ms. Moss explained that the membership was \$20. a month GeoJan stated that if you sign up for a year it was \$99 and a break would be given. Councilman Castleberry made a motion to act upon allowing the City Secretary to purchase this transcribing program for the Council Meeting Minutes for \$99. Councilman Swanson seconded the motion, motion carried and passed.

**11. Consider and Act Upon: Allowing TVEC Jasmine Sockwell, approval for underground boring for electric at the end of Pleasant Ridge Road and Stevenson Road. For new home construction.** / Fire Chief Moore explained that there was no electric power to them, if they went overhead with electrical lines, they would have to clear 25-foot overhead and if they did that it would knock out some of Mr. Quinn's trees as well as Mr. McCarty's trees, the underground is something they do all the time, they are not going under a road they are going through a ditch area. TVEC will bore 4 ft under the ditch area. Fire Chief Moore stated that this would get the McCarty's electricity they needed because right now they were running off of generators for power. Councilman Swanson asked what would this cost the city, Fire Chief Moore stated nothing. Chief Moore stated that any time there was boring under roadways or any kind of boring in a city limit area, they were permission to be granted for these projects. Councilman Swanson made a motion to accept the TVEC construction contract for the electric boring



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that was needed for the new home project at the end of Pleasant Ridge Road & Stevenson Rd. Councilman Ver Hey seconded the motion, motion carried.

**12. Review: Possible Consider and Act Upon: EDC sealed bids for the Community Center HVAC project.** / Mayor Pro Tem stated that he had the sealed bids from the EDC, Ms. Drost stood to say that the EDC was looking into this project for the reasoning as it was very hard to any kind of meeting over at the community center because of the noise that the unit make to extremely loud. The EDC took bids to help muffle the sound of the units. Ms. Drost stated that they had discussed this as an EDC unit and wanted to present these bids to the council for their approval of the project. Councilman Castleberry stated he knew a seal bid was a seal bid, but asked the EDC if they knew what the seal bids consisted of and what they were? Ms. GeoJan Wright – Hunter stated yes. Councilman Castleberry asked the EDC did they know what recommendation's that these companies are offering? EDC stated yes. Councilman Castleberry asked the EDC if they had a personal recommendation from the companies? Mayor Pro Tem stated to Councilman Castleberry that they hadn't seen the bids, it was stated by the City Secretary that yes, they had they just stated that they the (EDC) knew what was in the bids and what the companies' recommendations were. Mayor Pro Tem stated then these were not sealed bids. Ms. Moss stated also that these were not official sealed bids, a seal bid came from the company in an envelope with the Company Logo/ Letterhead sealed and not opened until delivered to the proper channel. Ms. Hunter stated to Ms. Moss that they were not the approvers, that the City Council was the approvers, Ms. Moss stated that she wasn't saying that the EDC was the approvers, she was stating how a sealed bid process was to be legally. Ms. Hunter stated that the EDC wasn't going to make a recommendation to the Council. Mayor Pro Tem asked why was the Council looking at them, Ms. Drost stated because the council asked for seal bids. Ms. Hunter stated that the Council would be the approving party. Mayor Pro Tem asked the EDC wouldn't help if a ceiling was put in? Ms. Drost stated sure but that would cost a lot more money, but since the EDC was footing the bill, the Council needed to work with them (EDC) on this project. Councilman Castleberry asked was he allowed to ask what would all this include? Ms. Hunter stated that each bid was different, upon the company's recommendation. Ms. Hunter explained a few things on how these bids came about on how the companies gave their bids. Councilman Castleberry asked if the EDC done research on these companies before acquiring these bids? Ms. Drost stated no that they were just local air conditioning person that were called. Mr. Castleberry then asked where these companies ratings looked into prior to these bids? Ms. Drost said that she knew that two of them was rated fine but she didn't know about the third one. Councilman Ver Hey stated that one of the bids stated that there needed to be new units installed and he felt that the units that the center had were adequate with what was needed, the center just needed duct work done, to quieten the noise. Ms. Hunter explained that the new units that was mentioned was split unit that the air would be focused to the middle part of the room area. Councilman Swanson made a motion to accept the bid from Evans Air Conditioning Bid, pertaining to ductwork: Adding plenums to both the supply and return of the system and adding registers = \$3,675.00 / pricing to include all labor and materials. \*Pricing is subject to adjust based on raw material prices at the time the job is performed. Councilman Castleberry seconded the motion, motion passed and carried.

**Open Forum:** / No one signed to speak

- *Open Forum may contain any suggestions and ideas about the city.*



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- *Complaints must be in writing. Forms are available at City Hall.*
- *Speakers will be given 3 minutes to speak.*
- *Speakers must sign in prior to speaking.*

*Any person that is unable to attend and wishes to submit questions to the Council can Email the questions to the City Secretary at [Citysecretary@cityofcoffeecity.com](mailto:Citysecretary@cityofcoffeecity.com) or Mayor Serrato [Mayor.Serrato@Cityofcoffeecity.com](mailto:Mayor.Serrato@Cityofcoffeecity.com)*

- 13. Consider and Act Upon: Signage Bids for the Front of City Hall with the Municipal Court being added.** / Mayor Pro Tem asked City Secretary to explain this item, Nanette Moss explained that the signage that was out front of the building had no information about the City Court also it was hard to see when people come looking for the court, because their GPS will send them on down Pleasant Ridge Road, and she also mentioned that the Coffee Cups that were on the present sign had nothing to do with the City of Coffee City. Councilman Swanson made the motion to get 3 bids for a new outside frontage sign with the Court being added. Councilman Ver Hey seconded the motion, motion passed and carried.
- 14. City Secretary's Report** / City Secretary, Nanette Moss spoke about the Grant that was given to the City for Broadband infrastructure, that her and the Mayor along with Mark Guthrie the City's IT gentlemen met with DC Texas Michael Fowler on how his company could help bring internet services to the City. Councilman Ver Hey stated that T-Mobile was also building a tower close to the 315 Chandler area as well and could offer the same services. Ms. Moss said that she would get with Councilman Ver Hey on the T-Mobile building and research other areas for broadband services for the city as well.
- 15. EDC Report:** / The I Pad quit recording during the EDC report when Ms. Drost gave her update, Ms. Castleberry stood to give an update on the Trunk or Treat, she stated that the EDC had a great turn out with about 40 kids, and announce the winners of the Truck decorating contest; 1<sup>st</sup> place went to the Police Dept. 2<sup>nd</sup> Place went to the Fire Dept. 3<sup>rd</sup> place went to the Council. Everyone enjoyed themselves and the kids had fun. She also had mentioned that there were several people that had come through stating that they had been to the trunk or treat at the Villages and that the Coffee City's Trunk or Treat was much better than theirs. Ms. Castleberry also mentioned that on the 20<sup>th</sup> of November the EDC would be hosting a Vendors Market event, this event would be for vendors to come out and showcase their products to sell, she also mentioned about the application and fees for this event. Mr. Castleberry asked if Ms. Castleberry could explain what kind of vendors they were looking for, Ms. Castleberry stated they were looking for any all vendors that were interested in participating in the event. The event would be happening from 9 AM to 3 PM, that Saturday the 20<sup>th</sup> of November. Ms. Drost stood to ask the Council if they had any question for GeoJan on her treasurer report? No questions were asked. Ms. Drost spoke to say the EDC would like to give the Council an update on the Allstate property, she stated that the Council had been given a packet to following while explanations were be made by GeoJan. Ms. Drost said that the first page was about some financing options that have been discussed through the EDC, Ms. Drost asked GeoJan to explain this a little better since she had the job of drawing it off, Councilman Ver Hey asked could she read these off since the wording was a small for reading. GeoJan then explained the ideas of this property project being a proposed outdoor and food court venue that the EDC was seeking, from the purchase of this property. GeoJan



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also explained the potential options that this property could be used for and she read off the listed options. She presented a pro and cons page for the Council to give their input on. GeoJan then showed pictures of an outdoor venue in Tyler that she had visited recently and how they had their outdoor setting set up, Tyler Brewing Company and how the brewing company had gone in partners with SOLO Bread Co. to have different things going on different weekends. Councilman Ver Hey asked if there was an idea on the Food Truck rental cost on a monthly basis, GeoJan stated that they have been researching some costs on this, but that is something they would be looking into more. Councilman Ver Hey asked if they had spoken to any food truck vendors to see if there would be any interest in this area, GeoJan stated yes that she had been in touch with a few and that the EDC had been utilizing Crystal that has the Bar B Que Food Truck that was parked across from the Fat Dogs beverage store for ideas and suggestions. Once again, the I Pad stopped recording, due to not enough storage for recording, before it was noticed. Recording was then picked up from Ms. Moss Cell phone, Councilman Ver Hey asked if the EDC had researched any cost other than the purchase of the property to see what these ideas that had been presented may cost at this time? Ms. Drost spoke to say that the EDC has discussed area like he was speaking about on what could possibly come up with depending on what it is that could be done with the property. The EDC is waiting on the Council approval of purchase before looking into any utilities that might be needed for their ideas and suggestions for the property. Councilman Ver Hey asked that the EDC if that had a budget plan on what their cost could be if purchased to help with the projects that they had proposed. GeoJan stated no that she thought these ideas would have to be staged in progress to start an overall budget on that project at that time. Councilman Ver Hey had discussion on the cost and revenues of this project so that the Council could have a better an idea to help approve. GeoJan stated that the best part of the project was to help benefit the city not necessarily makes the EDC money but helps makes the city money.

- 16. Municipal Court Report:** / Mary McDonald gave the Court Report September, Total Court Collection \$ 83,517.45 broken down in the different accounts Bldg. Sec. Fund received \$1,645.15, Tech Fund received \$1,365.42 State Costs & Fees \$34,607.44, LCCC Fund received \$2,641.25 LEA Transfer received, \$1,713.80 Minus other court costs \$9,015.33 Total to the General Fund \$74,083.79. With 5 warrants being cleared. No questions were asked.
- 17. Police Report:** / Chief Portillo gave a breakdown of the PD's calls for the month of October along with the repairs that had been done to any unit as well as what needed to be done to the units. The Police Dept. has 36 officers with 2 new officers sworn in. Lost 8 officers that moved on to Harris County PD. Total calls for Service 1,075, 798 total traffic stops. With 652 Citations written. Councilman Castleberry asked Chief Portillo what made the difference on a warning and a citation being written? Chief Portillo stated that it depended on their speed, the warnings are basically written for 10 to 11 mph over the citations that are written are for 15 mph and up.
- 18. Fire Dept. Report:** / Fire Chief Moore gave the update on the Fire Dept for the month of October. At this time there was no burn ban in place. 43 total calls for service with a break down they have currently 14 senior fire fighters with 3 explorers. Upcoming new 700 radio system coming online county wide (not operational). Fire Fighters will be concentrating on



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inventory until the end of the year. Dive Team Training and Support intro class now with 2 members attending we have 4 this will give the dept. 6 total. Discussion was made about the Fire Dept. doing fund raisers for extra money to help cover costs. Chief Moore stated that the FD was in the process on doing a raffle. Chief Moore also spoke about the road signs that have been ordered and that as soon as they came in they would be placed were they were designated. Ms. Drost spoke to the Fire Chief on the EDC lending help with the Fire Dept. fund raise, Chief Moore stated that he would appreciate any help that he could get.

Ms. Drost asked if Fire Chief Moore was done with his report and he stated yes that he was done. Ms. Drost stated that she had a question? At the last month's meeting the Council tabled the purchase of the Allstate Property for wanting a little more presentation of what the EDC's plans were for it. Ms. Drost stated that she was a little taken back that it wasn't on the agenda since it was a tabled item and it didn't get put on the agenda? Again, that they were once again behind a month on the purchase of this property, and that put's the EDC in a really bad situation. The Mayor Pro Tem stated that she would have to ask the Mayor, Ms. Moss spoke to say that this particular item was discussed in an executive meeting with the only action being taken was for the EDC to move forward. Ms. Drost felt that any tabled item should be placed on the next month's agenda. She felt that the EDC had been blown out of the water again, unless the EDC can ask the Council to call a Special Called Meeting to get the tabled item addressed. Councilman Ver Hey stated that his thoughts were that the EDC would come back with a contract offer, to but the property, Ms. Drost spoke to say that was asking the impossible that you couldn't ask anyone to secure a contract in a month's time. Councilman Ver Hey stated that they do them all them time in doing a contract in a day. Ms. Drost asked Councilman Ver Hey how good were those contracts that were put together in a day and how long do they last? Ms. Drost spoke to say that the EDC wants to come to the Council with something that is very viable and secure and nothing that has been quickly put together. GeoJan stated that she feels the EDC can't act on anything without the Councils approval, so in a sense how do they approach someone that the EDC has already been in discussion with, we need to write up a contract and present a good contract and the Council says no. the EDC would like to know if they can move forward or they can't, on the purchase of the property because they know what all is in need of the purchase as far as stipulations etc. Unless the Council gives the EDC authorization to move forward on getting the contract, then that's the way the EDC feels that they are spinning their wheels on this project. Councilman Ver Hey stated that he thought that the EDC was going to present a contract today. GeoJan stated that her understanding of that meeting was that the EDC was to present what the EDC would do with this property, if the EDC was allowed to purchase the property what would the EDC do with it, number one on how the note payments would be made, number two on how it would benefit the community, that was her understanding. GeoJan stated that the hang up on everything with the EDC was the approval from the City Council, to either say yes or no. GeoJan says that they also feel that they are putting the cart before the horse, they make a presentation, about the property, you know all the details about the property and you (Councilman Ver Hey) mostly should know since he is in real estate, that she felt it was difficult for them, then if the EDC doesn't get a definitive consider and act upon placed not being placed the agenda. Ms. Drost stated that the Council needed to give the EDC the opportunity to purchase the property and then they would bring them a contract for someone to rent the property, Councilman Ver Hey stated a contract to buy the land, not a contract for rental. Councilman Ver Hey stated that he thought the EDC would have asked





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the Mayor to put it on the agenda as being a consider and act upon item. Councilman Castleberry stated that the EDC was asking the Council to give them an answer because what's on the agenda was up to the Mayor. Councilman Ver Hey stated that it was up to the EDC to let the Mayor know what they would like on the agenda. Ms. Drost stated that she was under the assumption and she knew that was wrong to assume anything, but she was under the impression that what was tabled from last month's meeting would be on the next month's agenda. Councilman Ver Hey stated well the item was not on the agenda, Ms. Drost asked was that her fault? Was that the EDC's fault? It was the City Secretary job to make sure the tabled items got placed on the agenda. Mayor Pro Tem Standifer stated let's adjourn this meeting. City Secretary Nanette Moss stated thank you. Councilman Ver Hey seconded the motion, motion carried.

**19. Adjournment: At 7:44 PM.**

The City Council of the City of Coffee City reserves that right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076, (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).

**CERTIFICATION**

**I CERTIFY THAT A COPY OF THE MONDAY, NOVEMBER 08, 2021 CITY COUNCIL MEETING AGENDA OF ITEMS FOR CONSIDERATION BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND THE CITY WEBSITE ON FRIDAY, NOVEMBER 05, 2021.**

  
\_\_\_\_\_  
MAYOR - FRANK SERRATO

  
\_\_\_\_\_  
CITY SECRETARY - NANETTE MOSS