



7019 Pleasant Ridge Road CR 4217 \* Coffee City, TX 75763 Phone: (903) 876-3414 \* Fax: (903) 873-2433

***CITY OF COFFEE CITY  
City Council Meeting Agenda  
September 12, 2022 @ 6 pm  
7019 CR 4217/Pleasant Ridge Rd  
Coffee City, TX 75763***

NOTICE IS HEREBY GIVEN OF AN SPECIAL CALLED MEETIN GOF THE CITY COUNICL OF COFFEE CITY. TO BE HELD ON MONDAY, September 12, 2022, at 6:00 PM AT THE COFFEE CITY COMMUNITY CENTER, 7019 CR 4217, COFFEE CITY, TEXAS. FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

**Council Members**

Jeff Blackstone – Mayor Pro Tem

Keith Skender– Place 4

Chuck Jones – Place 1

GeoJan Hunter– Place 5

Marquis Castleberry – Place 2

1. Call Meeting to Order:
2. Roll Call and Announce if quorum is present:
3. Opening remarks:
4. Consider and Act upon approving items 5 & 6.
5. Approving City financials for August 2022.
6. Approving meeting minutes for August 8, 2022 & August 18, 2022.
7. Consider and Act upon approving the Agreement for Certificated Service Area in PUC with Aqua.
8. Police Dept. Report:
9. Fire Dept. Report
10. Municipal Court Report:
11. EDC Report:
12. Consider and Act upon reviewing and approving the EDC 2022-2023 Budget.
13. Consider and Act upon approving selected individuals for the appointment to the EDC Board.

- Jan Daughtery – nominated for 2<sup>nd</sup> 2-year term
- GeoJan Hunter – nominated for 2<sup>nd</sup> 2-year term
- Karla Hutchinson – nominated for 1<sup>st</sup> 2-year term

14. Discuss, Consider and Act upon the City Council requirement to prepare and approve the Resolution for the purchase of the property located at the corner of Highsaw Trail and F.M. 3506 (draft resolution included).

15. Public Hearing-Reading # 1 of the resolution regarding Property Purchase by Coffee City EDC.

16. Consider and Act upon making Mary McDonald City Secretary at the same rate of pay of \$18.00/HR.

17. Consider and Act upon making Carolina Martinez Court Assistant at the same rate of pay of \$12.00/HR.

18. Consider and Act upon approving the City 2022-2023 Budget.

19. **Open Forum:**

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 5 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.


*Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at [citysecretary@cityofcoffeecity.com](mailto:citysecretary@cityofcoffeecity.com)*

20. Adjournment:

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

**CERTIFICATION**

I CERTIFY THAT A COPY OF THE MONDAY, SEPTEMBER 12, 2022, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND THE CITY WEBSITE ON FRIDAY, SEPTEMBER 9, 2022 BY 5:00 PM.

  
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**JEFF BLACKSTONE**  
**MAYOR PRO-TEM**

  
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**CITY SECRETARY/COURT CLERK**  
**MARY MCDONALD**