



7019 Pleasant Ridge Road CR 4217 \* Coffee City, TX 75763 Phone: (903) 876-3414 \* Fax: (903) 873-2433

**CITY OF COFFEE CITY**  
**City Council Meeting Agenda**  
**October 10, 2022 @ 6 pm**  
**7019 CR 4217/Pleasant Ridge Rd**  
**Coffee City, TX 75763**

NOTICE IS HEREBY GIVEN OF AN SPECIAL CALLED MEETIN GOF THE CITY COUNICL OF COFFEE CITY. TO BE HELD ON **MONDAY, October 10, 2022, at 6:00 PM AT THE COFFEE CITY HALL, 7019 CR 4217, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

**Council Members**

Jeff Blackstone – Mayor Pro Tem

Keith Skender– Place 4

Chuck Jones – Place 1

GeoJan Hunter– Place 5

Marquis Castleberry – Place 2


1. Call Meeting to Order:
2. Roll Call and Announce if quorum is present:
3. Opening remarks:
4. Consider and Act upon approving items 5 & 6.
5. Approving City financials for September 2022.
6. Approving meeting minutes for September 12, 2022 Regular meeting & September 27, 2022 Special called meeting.
7. Consider and Act upon approving the Agreement for Certificated Service Area in PUC with Aqua.
8. Consider and Act upon implementing a burn ban for Coffee City.
9. Fire Dept. Report:
10. Police Dept. Report:
11. Municipal Court Report:
12. EDC Report:

13. Public Hearing- Reading #2 of the resolution regarding property purchase by Coffee City EDC.
14. Consider and Act upon the Preliminary approval for the project to consider the purchase of property at 7900 State Highway 155, Coffee City, Texas, at the corner of Highway 155 and FM 3506 by the Coffee City EDC. Said property contains 5.26 acres for the retail price of \$500,000.
15. Consider and Act upon revising Personal Time Off for City Employees from 5 days a year to 10 days.
16. Consider and Act upon revising the Holiday Schedule for City Employees. Currently have 13 scheduled holidays. Changes will include removing the following holidays. Proposed 2022-2023 Holiday Schedule included.
  - a. Presidents Day
  - b. Columbus Day
  - c. Veterans Day
17. Executive Session: Gov't Code 551.074 – Personnel Matters (Police Dept.).
18. Reconvene from Executive Session: (state time and any action taken).
19. Adjournment:

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

#### **CERTIFICATION**

I CERTIFY THAT A COPY OF THE MONDAY, OCTOBER 10, 2022, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND THE CITY WEBSITE ON FRIDAY, OCTOBER 7, 2022 BY 5:00 PM.

  
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**JEFF BLACKSTONE**  
**MAYOR PRO-TEM**

  
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**CITY SECRETARY**  
**MARY MCDONALD**