



7019 Pleasant Ridge Road CR 4217 \* Coffee City, TX 75763 Phone: (903) 876-3414 \* Fax: (903) 873-2433

**CITY OF COFFEE CITY**  
**City Council Meeting**  
**August 14, 2023 @ 6 pm**  
**7019 Pleasant Ridge Rd**  
**Coffee City, TX 75763**

NOTICE IS HEREBY GIVEN OF A COUNCIL MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **MONDAY, August 14, 2023, at 6:00 PM AT THE COFFEE CITY, CITY HALL, 7019 PLEASANT RIDGE RD, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

**Council Members**

Jeff Blackstone - Mayor

Carrie Ousley - Place 3

Ruthie Seward - Place 1

Keith Skender - Place 4

Marquis Castleberry – Mayor Pro-Tem

Ollie Harmon - Place 5

1. Call Meeting to Order:
2. Roll Call and Announce if quorum is present:
3. Opening remarks:
4. Consider and Act upon approving items 5 & 6.
5. Approving City financials for July 2023.
6. Approving meeting minutes for the July 10, 2023 Council Meeting.
7. Consider and Act upon approving and signing the Order of Election for the upcoming November 7, 2023 General Elections.
8. Consider and Act upon approving the Interlocal Agreement with the Henderson County Election Office.
9. Consider and Act upon approving changes to the Community Center Rental agreement, adding a \$100.00 nonrefundable sanitation fee.
10. Consider and Act upon approving service agreement for heating & cooling systems.
11. Consider and Act upon approving vehicle repairs to the Police Department Units.
12. Consider and Act upon placing “No parking” signs on Coffee Landing Road at the Corner of Hwy 155.
13. Discussion: Potential City-wide garage sale to take place on the EDC land located on FM 3506 at the corner of Highsaw trail.

14. Consider and Act upon allowing two council members to be on the EDC Board.
15. Consider and Act upon amending EDC Director, Vicki Castleberry, whose term expired May 2023, approval and appointment to the EDC Board a 3<sup>rd</sup>, two-year term.
16. Discuss, Consider and Act upon allowing the EDC Board to follow through on the purchase or cost of items up to \$10,000.00 after approval of the City Council without returning to the City Council for bid review and final approval.
17. Fire Dept. Report:
18. Police Dept. Report:
19. Municipal Court Report:
20. EDC Report:
21. Executive Session:
  - EDC receiving a parcel of land, donated, approximately 1.26 acres, out of the property located on Hwy 155 & FM 3506, to be used by the city.
  - Personnel Matters, Government Code 551.074.

22. **Open Forum:**

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 5 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.


*Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at [citysecretary@cityofcoffeecity.com](mailto:citysecretary@cityofcoffeecity.com)*

23. Adjournment:

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

**CERTIFICATION**

I CERTIFY THAT A COPY OF THE MONDAY, AUGUST 14, 2023, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND THE CITY WEBSITE ON FRIDAY, AUGUST 11, 2023 BY 5:00 PM.

  
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**JEFF BLACKSTONE**  
**MAYOR**

  
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**MARY MCDONALD**  
**CITY SECRETARY**