



7019 Pleasant Ridge Road CR 4217 \* Coffee City, TX 75763 Phone: (903) 876-3414 \* Fax: (903) 873-2433

***CITY OF COFFEE CITY  
City Council Meeting  
March 11, 2024 @ 6 pm  
7019 Pleasant Ridge Rd  
Coffee City, TX 75763***

NOTICE IS HEREBY GIVEN OF A COUNCIL MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **MONDAY, MARCH 11, 2024, at 6:00 PM AT THE COFFEE CITY, CITY HALL, 7019 PLEASANT RIDGE RD, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

**Council Members**

Jeff Blackstone - Mayor

Carrie Ousley - Place 3

Ruthie Seward - Place 1

Keith Skender - Place 4

Marquis Castleberry – Mayor Pro-Tem

Ollie Harmon - Place 5

1. Call Meeting to Order:
2. Roll Call and Announce if quorum is present:
3. Opening remarks:
4. Consider and Act upon approving items 5 & 6.
5. Approving City financials for February 2024.
6. Approving meeting minutes for the February 12, 2024 Council Meeting.
7. Consider and Act upon accepting the resignation of Alderman Keith Skender.
8. Consider and Act upon removing Keith Skender from all signature cards for accounts at Austin Bank.
9. Consider and Act upon adding one other Council member to the signature cards at Austin Bank.
10. Consider and Act upon accepting applications for Place 4 on City Council, term ending December 2025.
11. Consider and Act upon approving one bid for new AC unit in the Court Room area.
12. Consider and Act upon approving one bid for tree trimming on Pleasant Ridge Rd & Stevenson Rd.
13. Fire Department Report:
14. Municipal Court Report:

15. EDC Report:

16. Consider and Act upon the dismissal of Sandrew Ellis from the EDC board due to excessive absenteeism.

17. Consider and Act upon approving the grant award to Kilo's liquor in the amount of \$10,000.00 for Façade Replacement.

18. Consider and Act upon the EDC contracting GeoJan Hunter at \$25.00/Hr to assist with report filing.

19. Discuss, Consider and Act upon appointing a 2<sup>nd</sup> council member to sit on the EDC board as needed in the absence of an EDC board member to conduct business for voting purposes.

20. **Open Forum:**

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 5 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.

*Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at [citysecretary@cityofcoffeecity.com](mailto:citysecretary@cityofcoffeecity.com)*

21. Adjournment:

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

**CERTIFICATION**

I CERTIFY THAT A COPY OF THE MONDAY, MARCH 11, 2024, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND CITY WEBSITE ON FRIDAY, MARCH 8, 2024 BY 5:00 PM.



**JEFF BLACKSTONE**  
**MAYOR**



**MARY MCDONALD**  
**CITY SECRETARY**