



7019 Pleasant Ridge Road CR 4217 * Coffee City, TX 75763 Phone: (903) 876-3414 * Fax: (903) 873-2433

CITY OF COFFEE CITY
City Council Meeting Minutes
May 13, 2024 @ 6 pm
7019 Pleasant Ridge Rd
Coffee City, TX 75763

NOTICE IS HEREBY GIVEN OF A COUNCIL MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **MONDAY, MAY 13, 2024, at 6:00 PM AT THE COFFEE CITY, CITY HALL, 7019 PLEASANT RIDGE RD, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

Council Members

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|---|-----------------------------|
| Jeff Blackstone – Mayor (P) | Carrie Ousley - Place 3 (P) |
| Ruthie Seward - Place 1 (A) | VACANT - Place 4 |
| Marquis Castleberry – Mayor Pro-Tem (P) | Ollie Harmon - Place 5 (P) |

1. Call Meeting to Order:

Mayor Jeff Blackstone called the meeting to order at 6:01 PM.

2. Roll Call and Announce if quorum is present:

Mary McDonald announced roll call and that a quorum was present.

3. Opening remarks:

4. Consider and Act upon approving items 5 & 6.

Carrie Ousley made a motion to approve the financials for April 2024 and the meeting minutes for the April 8, 2024 council meeting. Ollie Harmon seconds the motion. Motion carries.

5. Approving City financials for April 2024.

6. Approving meeting minutes for the April 8, 2024 Council Meeting.

7. Discuss, Consider and Act upon accepting one of three bids for tree work on Pleasant Ridge Rd, Stevenson Rd & Coffee Landing Rd.

Mr. Blackstone presented the bids from the 3 companies. He stated Merritt Tree service who did the work last year placed a bid for \$27,150.00. Sharp's services placed a bid of \$12,500.00 and that RJ tree service placed their bid at an daily rate of \$1,800.00 a day for eight hours work per day. Mr. Blackstone stated that Sharp stated it would take up to two weeks and based on his number of days RJ tree service would range about \$18,000.00. Mrs. Ousley asked about insurance for two of the companies and Mr. Blackstone stated that they have insurance but they just did not submit them with the bids and that whoever they choose will have to provide a copy of the insurance prior to executing the contract. Mr. Blackstone stated that at a rate of \$12,500.00 for two weeks of work is good and they could possibly be leftover money that could be spent to extend the work and finish other roads that need tree work done. Carrie Ousley made a motion to approve Sharp Services to do the tree work contingent upon getting a liability certificate. Ollie Harmon seconds the motion. Motion carries.

8. Discuss, Consider and Act upon accepting bid from Central Point for sell of police vehicles.

Mr. Blackstone stated that they would remove the equipment that has to be removed and make minor repairs to the vehicles. He stated that they intend on keeping the radios and use for the fire department. He stated that once done they would be auctioned off to other departments and they gentleman stated that once done the vehicles could bring in between \$7,000.00 and \$8,000.00. Mr. Blackstone stated they are willing to trade the work which is about \$8,000.00 for the dodge charger that has the motor that is about to go out.

Ollie Harmon made a motion to accept the bid from Central Point for the sell of police vehicles. Carrie Ousley seconds the motion. Motion carries.

9. EDC Report:

Vickie Castleberry gave the EDC report and she reported that their meeting was short and not a lot was discussed. She stated that they did approve the newest member, Walt Kern to the board. She stated that they tabled the welcome sign due to the size of the sign and the sign that was already in that place. She stated that they had heard from the attorney on who will be advising us on the process for the gifted property. Mr. Blackstone stated that he had spoken with the attorney and got the information that the city needs to provide her to move forward.

10. Fire Department Report:

Walt Kern gave the fire report, he reported that the department had a total of 30 calls for service for the month of April. He stated they had their fishing tournament last weekend and it was the biggest one they've had with 40 boats which would be 80 people.

11. Municipal Court Report:

Mary McDonald gave the court report, reporting that a total of \$11,529.73 was collected and the month of April, \$3,250.16 would be remitted to the state and \$1,890.84 would go to the general fund.

12. Open Forum:

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 5 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.

Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at citysecretary@cityofcoffeecity.com

Irfan Eshan spoke during open forum. Mr. Eshan stated that he only wanted to speak on the gifted property and receive an update on the progress and that Mr. Blackstone already answered his questions during the EDC report.

13. Adjournment:

Ollie Harmon made a motion to adjourn the meeting. Carrie Ousley seconds the motion. Motion carries. Meeting adjourned at 6:31 PM.

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

CERTIFICATION

I CERTIFY THAT A COPY OF THE MONDAY, MAY 13, 2024, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND CITY

WEBSITE ON FRIDAY, MAY 10, 2024 BY 5:00 PM.

A handwritten signature in blue ink, appearing to read 'JBL', written over a horizontal line.

JEFF BLACKSTONE
MAYOR

A handwritten signature in blue ink, appearing to read 'Mary McDonald', written over a horizontal line.

MARY MCDONALD
CITY SECRETARY