



7019 Pleasant Ridge Road CR 4217 * Coffee City, TX 75763 Phone: (903) 876-3414 * Fax: (903) 873-2433

CITY OF COFFEE CITY
City Council Meeting Minutes
October 14, 2024 @ 6 pm
7019 Pleasant Ridge Rd
Coffee City, TX 75763

NOTICE IS HEREBY GIVEN OF A COUNCIL MEETING OF THE CITY COUNCIL OF COFFEE CITY. TO BE HELD ON **Monday, October 14, 2024, at 6:00 PM AT THE COFFEE CITY, CITY HALL, 7019 PLEASANT RIDGE RD, COFFEE CITY, TEXAS.** FOR THE PURPOSE OF CONSIDERATION OF THE FOLLOWING AGENDA ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN A CLOSED SESSION ON ANY AGENDA ITEM SHOULD THE NEED ARISE AND APPLICABLE PURSANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551, OF THE TEXAS GOVERNMENT CODE.

Council Members

Jeff Blackstone – Mayor (P)	Carrie Ousley - Place 3 (P)
Ruthie Seward - Place 1 (P) 6:13 PM	VACANT - Place 4
Marquis Castleberry – Mayor Pro-Tem (P)	Ollie Harmon - Place 5 (P)

1. Call Meeting to Order:

Mayor Jeff Blackstone called the meeting to order at 6:09 PM.

2. Roll Call and Announce if quorum is present:

Mary McDonald announced roll call and a quorum present.

3. Opening remarks:

4. Consider and Act upon approving items 5 & 6.

Carrie Ousley made a motion to approve the September 2024 city financials and the meeting minutes for the September 9, 2024 council meeting. Ruthie Seward seconds the motion. Motion carries.

5. Approving City financials for September 2024.

Mr. Blackstone stated that the negative number beside the EDC tax payment is because there was a missed payment in August so two payments were issued to the EDC in the month of September.

Mrs. Ousley asked about the road expense and that she thought the county took care of that. Mr. Blackstone stated that it was for the materials they used fixing our streets and Mary confirmed that the city doesn't pay for the labor just the materials used.

6. Approving meeting minutes for the September 9, 2024 Council Meeting.

7. Consider and Act upon approving the 2024 – 2025 EDC Budget.

Mr. Blackstone stated that the EDC had revised their budget to remove the Air BnB income since the deannexation.

Ollie Harmon made a motion to approve the 2024-2025 EDC budget. Ruthie Seward seconds the motion. Motion carries.

8. Review, Consider and Act upon approving the 2024 – 2025 Holiday Schedule.

Mr. Blackstone asked if the copy they have is the current schedule with the two holidays marked out. Mrs.

Seward stated that the two holidays marked out were previously removed from the schedule and she is wanting them added back in. Mrs. Seward stated that all municipal offices are closed on those holidays except for Coffee City.

Ruthie Seward made a motion to approve the 2024-2025 holiday schedule adding back Columbus Day and President's Day. Carrie Ousley seconds the motion. Motion carries.

9. Discuss, Consider and Act upon appointing Kevin Haughey to City Council, Place 4.

Mr. Blackstone stated that Mr. Haughey lives on Stevenson Rd and had turned in his application some time ago but had to wait for the qualification of him being registered to vote in our area for the six-month requirement.

Ruthie Seward made a motion to appoint Kevin Haughey to city council, Place 4. Ollie Harmon seconds the motion. Motion carries.

Mary McDonald issues oath of office for Mr. Haughey. Mr. Haughey takes his seat with City Council.

10. EDC Report:

Mr. Castleberry gives EDC Report. He stated that they EDC was still working on the Coffee City signage and trying to figure out placement and size of the sign. Mrs. Seward asked if they have received permission from the property owner to place a sign on their property and Mrs. Ousley stated that they have not until they know the size of the sign. Mr. Blackstone stated that he would suggest they speak with TXDOT and get their requirements before moving forward with a sign.

Mr. Castleberry stated that they are still working with the attorney regarding the gifted property and that he was waiting for a call back at the time.

Mr. Castleberry stated that the EDC was still discussing putting a fence around the property located at Highsaw and what type of fencing they want.

Mr. Castleberry stated that the final thing was that the EDC was considering joining Frankston with their spooktacular event for Halloween and they have invited the fire department to participate with them.

11. Fire Department Report:

No one with the fire department was present, Mr. Blackstone gave the report. He reported that there was a total of 25 calls. Mrs. Ousley asked what the good intent call meant and Mary explained it was when they were dispatched out to a call but it was canceled and they were no longer needed.

12. Municipal Court Report:

Mary McDonald gave the court report. She reported that a total of \$5,915.61 was collection in September, \$3,788.15 will be remitted back to the state and \$2,375.63 will go to the general fund.

13. Open Forum:

- Open Forum is limited to items currently on the agenda.
- Speakers must sign in 5 minutes before the beginning of the meeting.
- Speakers will be given 3 minutes to speak.

Any person that is unable to attend and wishes to submit questions to the council can e-mail the questions to the City Secretary at citysecretary@cityofcoffeecity.com

14. Adjournment:

Ruthie Seward made a motion to adjourn the meeting. Kevin Haughey seconds the motion. Motion carries. Meeting adjourned at 6:57 PM.

The City Council of the City of Coffee City reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Section 551.071 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues)

and as authorized by the Texas Tax Cod, including, but not limited to, Section 321.3022 (Sales Tax Information).

CERTIFICATION

I CERTIFY THAT A COPY OF THE MONDAY, OCTOBER 14, 2024, CITY COUNCIL MEETING AGENDA BY THE COFFEE CITY, CITY COUNCIL WAS POSTED AT THE CITY HALL PUBLIC NOTICE BOARD AND CITY WEBSITE ON FRIDAY, OCTOBER 11, 2024 BY 5:00 PM.



JEFF BLACKSTONE
MAYOR



MARY MCDONALD
CITY SECRETARY